

ORGANISATION of IDNIYRA-EUROPE

1. General

- a. The European DN Class Organisation is part of the DN Class.
- b. The European organisation IDNIYRA Europe Society e. V. (Constitution on the web site) is made up of individual members or National Organisations represented by their National Secretaries acting through its First and Second Chairmen, the Executive Board, the General Meeting in the form of the European Governing Committee (National Secretaries' Meeting)

2. Dues, Membership and Fiscal Year

- a. National dues are set by the respective National Organisations
- b. The IDNIYRA-Europe dues are set by the National Secretaries' Meeting. The individual members should pay those dues to IDNIYRA-Europe each year before the date set by Secretaries' Meeting decision.
- c. A DN sailor who has paid his/her dues for the current year to either IDNIYRA-NA or IDNIYRA-Europe shall be a member of the DN Class. Such memberships will entitle all members to vote on proposed changes to Official Specifications, Plans, EPIC Agreement and Regatta Management Agreement; to sail in the IDNIYRA World Championship (Gold Cup) and other major regattas (NAC and EC); hold office; and to receive privileged information published by IDNIYRA.
- d. The Fiscal Year of the organisation shall start at April 1st and end at March 31st.

3. Duties of IDNIYRA-Europe Officers

- a. European Commodore:
 - i. To preside at Board and National Secretaries Annual Meetings.
 - ii. To represent IDNIYRA-Europe interests.
 - iii. To call Board meetings. When a meeting is requested, in writing, by at least two Board Members a Board meeting will be organised within four weeks.
 - iv. Ultimate authority over the choice of the regatta site for European Championships, European Cup, and World Championships when held in Europe.
- b. European Vice Commodore:
 - i. To assist the European commodore in his/her duties and represent him/her during his/her absence.
 - ii. To oversee the care of the perpetual trophies. These must be engraved each season and available for presentation at the appropriate prize giving (WC, EC & E Cup) and a record kept of winners' names and to arrange for replacement/repair of trophies if damaged or lost.
 - iii. In case if no Organising Country agreed for the next event, held in Europe, it will be the responsibility of the European Vice Commodore to organise manufacturing or purchasing the Keepers Trophies.

- c. European Treasurer: (May be combined with Commodore or Vice Commodore)
 - i. Collection of membership dues.
 - ii. Financial administration of IDNIYRA-Europe.
 - iii. To provide a current Financial Report to the National Secretaries Meeting and a Budget for the next year in advance of the meeting.
 - iv. Payment of reasonable expenses incurred on IDNIYRA-Europe business by Executive Board and Technical Committee members.
 - v. Obtain approval of the European Commodore for other expenditures.

- d. European Secretary:
 - i. Keeping and directing all IDNIYRA-Europe correspondence.
 - ii. Proposing the Agenda for the National Secretaries meeting
 - iii. Taking the Minutes of the National Secretaries Meetings and, after approval by the Commodore, conveying them to all participants and indicated parties.
 - iv. To administer lists of members provided by the National Secretaries.
 - v. To liaise regularly with the IDNIYRA-NA Secretary.

- e. Junior Programme Manager:
 - i. To act as the link between Junior DN and Ice Optimist sailors and the Executive Board.
 - ii. To attend National Secretaries and Board meetings.
 - iii. Organise Junior Programme Planning Meetings.
 - iv. Attend and supervise Junior DN and Ice Optimist Major Regattas (WC and EC)
 - v. Encourage participation in IDNIYRA-Europe regattas by junior DN sailors.

- f. Insurance Manager.
 - i. Keeping contact with the Insurance company which provides the TPL-Insurance for IDNIYRA-Europe.
 - ii. Checking Confirmation of Cover (CoC) and assigning an “Insurance ID” for the online-registration to EC and WC – when held in Europe.
 - iii. Preparing the entry lists after registration is closed and providing them for the following purposes:
 - 1. Printing stickers and sail-markers for each sailor
 - 2. Checking the payment for each sailor
 - 3. Setting the fleets after registration in the Race Office at the site.

- g. National Secretary:
 - i. Represent their National organisation in IDNIYRA-Europe.
 - ii. Attend National Secretaries Meeting. If unable to attend, a representative with written authorisation may attend as National Secretary or a proxy vote may be given to another attending National Secretary.
 - iii. Assignment of National sail numbers.
 - iv. To provide a National membership list annually by 1st September to the IDNIYRA-Europe Secretary and the IDNIYRA-NA Secretary.
 - v. Remit National annual dues to IDNIYRA-Europe Treasurer before the EC entry closing date if there is no one to pay annual due from the respective country. Such annual due will be equal to one individual fee.
 - vi. Select and enter National participants in World Championship, European Championship and Europa Cup regattas.

- h. Webmaster
 - i. A responsible webmaster will be appointed by the National Secretaries Meeting for every two years.
 - ii. The portal website www.idniyra.eu is the main information source for IDNIYRA-Europe.
 - iii. The website shall provide official IDNIYRA-EU and DN Class information and links to member Nations and be administered by the webmaster.
 - iv. Special services for ice reports, regatta information, membership administration, electronic voting procedures, online publishing etc. shall be developed.
 - v. A yearly budget will be allocated and revised by the National Secretaries Meeting.

- i. Technical Committee:
 - i. Full details are contained in the EPIC Agreement. The three European members of this Committee will be elected at the European National Secretaries' Meeting. The term of office is six years and for purposes of continuity, one new member shall be elected every two years.
 - ii. Respond within a reasonable time to all technical questions addressed to them by National Secretaries or individual members.
 - iii. Keep measurement rules up to date and distribute them to all members via the webmaster and the web.
 - iv. Maintain close contact with the NA members of the Technical Committee.
 - v. Act in all respects in accordance with the EPIC Agreement.
 - vi. Provide a summary of the past year's Technical Committee activities via a report at the National Secretaries' Meeting or an email report in advance of the Meeting.

4. Governing Committee

The European Governing Committee consists of its officers acting as a group on 2 levels.

- a. The Executive Board consisting of the European Commodore, Vice Commodore, Treasurer, Secretary, Junior Programme Manager, Insurance Manager and Web Master. All members are elected by majority vote at the National Secretaries Meeting and serve for two years. In order to ensure continuity on the Board, no more than four members should change in any one year.
- b. National Secretaries, appointed by nations.

The National Secretaries Meeting consists of the Executive Board, National Secretaries of all European Member countries and one member of the European Technical Committee. Their individual duties are specified in para. 3.

Their corporate responsibilities are:

Executive Board: The day to day working of IDNIYRA-Europe between the Annual National Secretaries Meeting and in consultation where appropriate with National Secretaries.

The National Secretaries Meeting: The running of IDNIYRA–Europe primarily through attendance at the Annual National Secretaries Meeting either in person or via proxy. The approval of new European member countries. The setting of dues and insurance requirements.

5. Annual Meeting

The annual European National Secretaries Meeting shall be held on completing each season if possible before 1st May and hosted by a European member nation in rotation. It will be chaired by the European Commodore and the minutes taken are published by the European Secretary. A majority of votes cast shall determine the decision on all questions and the chair shall cast the deciding vote in case of a tie. The chair also has the power to fix a time limit on speakers, discussions and agenda items.

The entire European Governing Committee will be invited together with an European Technical Committee Member and an IDNIYRA-NA representative. Member countries unable to attend may nominate proxy votes by agreement to specific agenda items. Proxy votes are restricted to 2 absent member nations per attending nation. A quorum shall be a minimum of five National Secretaries or their appointed representatives (not including proxies).

The Commodore and Secretary will issue the meeting agenda at least one month ahead of the meeting date. Issues for the agenda must be communicated to both the Commodore and Secretary at least 6 weeks before the meeting date. The meeting will normally be scheduled to run for 2 days.

6. European DN Iceboat Authority (EDNIA)

- a. The EDNIA is established to hear appeals against any Regatta Protest Committee decisions in Europe which are disputed. The five EDNIA members are elected, and reviewed every five years, by the European National Secretaries at the National Secretaries' Meeting. They must not be members of the PRC. Their names and contact details shall be posted on the IDNIYRA-Europe website and in the Year Book. They shall name a Chairman. Three out of the five should be chosen for the appeal hearing by the Chairman.
- b. The Appeals procedure must follow the same route as Appeals to the National Iceboat Authority (NIA Racing Rules Part V, D). All Appeals shall be made in writing and filed with the EDNIA within 30 days of the rendering of the decision appealed. It is particularly important to have written consent to the Appeal, signed by the Judges rendering the original decision.
- c. The appeal decision shall be made within 30 days of the date the Appeal was properly filed with the EDNIA and shall be sent to all parties to the infringement and appeal.
- d. The EDNIA shall also maintain regular contact with the Directors of the NIA.

7. Insurance

All participants in regattas held in Europe are required to have 3rd Party Liability Insurance with a cover of minimum 500 000 EUR. Insurance Manager will require proof of insurance from all skippers at the time of registration. Insurance claims should include the following documents:

- a. The Protest Committee findings (in a Regatta)
- b. A realistic damage assessment and cost by a Technical Committee member (in a Regatta) or any other qualified person; e.g. boats builder etc.
- c. In non-Regatta incidents a competent equivalent of the above.

8. Anti Doping Policy

In the interests of FAIR SAILING IDNIYRA Europe has an Anti Doping Policy in force and is a signatory to the World Anti Doping Agency (WADA) Code. (www.wada-ams.org) This web site contains full details of the "Prohibited List" together with the procedure required for those sailors who have a medical need to take drugs which are on the Prohibited List. – A Therapeutic Use Certificate (TUE). Misuse of alcohol will not be tolerated.

9. IDNIYRA-Europe Regattas

- a. The European Professional Race Committee (PRC) is responsible for the running of major regattas (EC and WC when in Europe). It must work in close cooperation with the Commodore, the Organising country and the Host nation. The full scope of the PRC responsibilities is listed on the European website.
- b. An Organising country will be agreed at the National Secretaries meeting each year. When the major regatta takes place in the planned country that country is also the Host nation. If the regatta moves to another country that new country becomes the Host nation and the original planned country retains the role of Organising country. Responsibilities of Organising country and Host nation are listed on the European website.
- c. These regattas are conducted in accordance with the Regatta Management Agreement and the NIA rules as supplemented by the DN Class Racing Rules with the following additions:
 - i. Each IDNIYRA Europe Nation may have 4 participants by right regardless of their International Ranking. Any additional participants will normally need to have a ranking place. This arrangement ensures representation from all Nations is possible.
 - ii. In the event of a move of the regatta to another country the DN members from that new country who have not already registered may do so with a "Late Entry" at normal fee (not double) if there are still places available before the regatta check in closes

10. Sailing Instructions

These will be produced by the PRC in coordination with the Commodore and the Host nation. Sample Race Instructions can be found on the IDNIYRA Europe web site under "Download". This also contains many other helpful samples for Regatta organizers.

11. Trophies

The Vice Commodore will maintain a record of the current Trophy holders and this will be placed on the IDNIYRA Europe Website. Perpetual trophies are to be properly engraved with the winners' names and delivered to the proper race official two weeks prior to the regatta. They must be repaired or replaced if damaged or lost.

12. Junior Programme

The European Junior Programme operates under the guidance of IDNIYRA-Europe from its Junior Programme Manager. The two Classes are the Junior DN and the Ice Optimist. The Age limits for these two Classes are set by the decision of the Secretaries' Meeting. All trainers and junior leaders are welcome to discuss younger sailors participating in both classes with the Race Committee. IDNIYRA-Europe recognizes that the future of the DN class relies to some extent on this programme. The Junior DN is a standard DN Ice Yacht. The Ice Optimist is an ice sailing version of the Optimist dinghy using an adapted version of the Optimist sail rig. An important IODA condition for the use of this is that all sails in major regattas (WC and EC) must carry the Optimist Logo and the button (disc) in the tack corner of the sail. See www.idniyra.eu (Juniors) for Ice Optimist building plans.